

Transport and Environment Committee

5 October 2017

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	21 March 2017	Deputation – Merchiston Community Council	To agree to report back to the next Transport & Environment Committee the outcome of the working group's deliberations.	Executive Director of Place Lead Officer: Robbie Beattie Scientific & Environmental Services Manager 0131 555 7980 robbie.beattie@edinburgh.gov.uk	7 December 2017		This report was delayed to allow discussions to continue.
2	21 March 2017	Transport and Environment Committee Business Bulletin	To note that work on the resurfacing of Brighton Place would be postponed until the settled streets report returns to the Transport and Environment Committee on 1 August 2017.	Executive Director of Place Lead Officer: Sean Gilchrist, Road Renewal Manager 0131 529 3765 sean.gilchrist@edinburgh.gov.uk	7 December 2017		This report was delayed until December 2017.
3	21 March 2017	Landfill and Recycling	To approve the proposed approach to tackling increasing examples of businesses leaving waste bins unattended outside of prescribed collection times and to revisit the existing food and glass exemptions granted to businesses. The	Executive Director of Place Lead Officer: Andy Williams, Technical Manager 0131 469 5660 andy.williams@edinburgh.gov.uk	7 December 2017		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			success of this would be subject to a future report to Committee.				
4	21 March 2017	Redesign of Recycling Services in Tenements and Flats	To note the development of a communal redesign project and to agree to receive a further report towards the end of the calendar year that advises on the development of a communal bins redesign proposal, which outlines the feasibility studies that intend to shape the scope of a future project.	Executive Director of Place Lead Officer: Angus Murdoch, Technical Coordinator, Waste and Cleaving Services 0131 469 5427 angus.murdoch@edinburgh.gov.uk	7 December 2017		
5	17 January 2017	Setted Streets Progress Report	To continue consideration of the report by the Executive Director of Place to the meeting of the Transport and Environment Committee on 21 March 2017 to allow for further engagement/consultation and associated costs to be established.	Executive Director of Place Lead Officer: Daniel Lodge, Planning Officer daniel.lodge@edinburgh.gov.uk 0131 529 3901 Lead Officer: Sean Gilchrist, Roads Renewal Manager sean.gilchrist@edinburgh.gov.uk 0131 529 3765	7 December 2017		Recommended for closure or merger with item 2 on the rolling action log. The report was continued for consideration and a further report will be presented to Committee on 7 December 2017.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
6	17 January 2017	Transport for Edinburgh Strategic Plan 2017 – 2021 and Lothian Buses Plan 2017-2019	To approve Lothian Buses new Business Plan 2017-2019 noting the areas for further work as set out in paragraph 3.20, and to request a progress report by Autumn 2017 on these matters.	Executive Director of Place Lead Officer: Ewan Kennedy, Senior Manager – Transport Networks ewan.kennedy@edinburgh.gov.uk 0131 469 3575	Early 2018		
7	17 January 2017	Transport for Edinburgh Strategic Plan 2017 – 2021 and Lothian Buses Plan 2017-2019	To note that Transport for Edinburgh's three year operational plan would be presented at a future Committee meeting for approval.	Executive Director of Place Lead Officer: Ewan Kennedy, Senior Manager – Transport Networks ewan.kennedy@edinburgh.gov.uk 0131 469 3575	Early 2018		
9	17 January 2017	Charges for Special Uplifts	To agree that the financial impact of this charge would be closely monitored for the next 12 months and would be reported to a future meeting of the Transport and Environment Committee	Executive Director of Place Lead Officer: Executive Director of Place Gareth Barwell, Head of Place Management gareth.barwell@edinburgh.gov.uk 0131 529 5844	7 December 2017		
10	17 January 2017	Policies - Assurance Statement	To note the intention of officers to bring forward a suite of policies for Waste and Cleansing Services to Transport and Environment Committee during the course of 2017/18.	Executive Director of Place Lead Officer: Gareth Barwell, Head of Place Management gareth.barwell@edinburgh.gov.uk 0131 529 5844 Michael Thain, Head of Place Development	7 December 2017		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
				michael.thain@edinburgh.gov.uk 0131 529 2426			
11	17 January 2017	Motion by Councillor Jackson - Granton Square	<p>Notes the dangerous situation for pedestrians at Granton Square, particularly for those trying to cross at any of the six roads that lead on to it.</p> <p>Committee therefore calls for a report within one cycle on what measures can be introduced to address this issue with consideration being given to pedestrian crossings and/or other traffic signal solutions.</p>	Executive Director of Place Lead Officer: Andrew Easson Transport Manager 0131 469 3643 andrew.easson@edinburgh.gov.uk	10 August 2017		Update provided in the Business Bulletin of 10 August 2017 – closed.
12	01.11.16	Alternatives to the Use of Glyphosate-Based Herbicide to Control Weeds on Streets and Green Spaces	<p>To note the intention to develop, implement and report back to the Transport and Environment Committee within 12 months an Integrated Weed control Programme with achievable targets and objectives for the control of weeds along roadsides, pavements, other hard surfaces, and in parks and other green spaces. This programme to focus on the application of mulches and cultural maintenance, mechanised weed brushes, rippers and path edgers,</p>	Executive Director of Place Lead Officer: David Jamieson, Parks & Green Space Manager 0131 529 7055 david.jamieson@edinburgh.gov.uk	5 October 2017		<p>Recommended for closure.</p> <p>This is covered in item 7.2, 5 October 2017.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			and electricity and to include a timetable for the phasing out of the use of glyphosate within the authority and hope to have alternatives in place.				
13	01.11.16	Seafield Waste Water treatment - Monitoring of Scottish Water Odour Improvement Plan	To note that some residents no longer report odour incidents, either because they feel it makes no difference or because they report that it is too difficult to do so, and to agree to bring forward proposals to make it easier for residents to report odour incidents, including but not limited to online or digital ways to register such incidents.	Executive Director of Place Lead Officer: Michael Thain, Head of Place Development 0131 529 2426 michael.thain@edinburgh.gov.uk Andrew Mitchell, Community Safety Senior Manager 0131 469 5822 andrew.mitchell@edinburgh.gov.uk	5 October 2017		Recommended for closure. This is covered in item 8.5, 5 October 2017.
14	30.08.16	Water of Leith Valley Improvement Proposals (Dean to Stockbridge Section)	To ask that the outcome of the feasibility study be reported to a future meeting of the Transport and Environment Committee.	Executive Director of Place Lead Officer: David Jamieson Parks, Greenspace & Cemeteries 0131 529 7055 david.jamieson@edinburgh.gov.uk	January 2018		
15	07.06.16	Delivering the Local Transport Strategy 2014-2019: Parking	To acknowledge that a further Report on that Traffic Regulation Order process, as per Appendix 4 the report by the Executive Director of Place, would come back to the Transport and Environment	Executive Director of Place Lead Officer: Andrew MacKay Professional Officer 0131 469 3577 a.mackay@edinburgh.gov.uk	June 2018		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		Action Plan Forward	Committee for final decision in Q2 of 2018.				
16	07.06.16	Sustainable Transport Accreditation and Recognition for Schools (STARS) - Update and Future Proposals	To request an annual progress report, the first being in June 2017	Executive Director of Place Lead Officer: Lorna Henderson Road Safety Officer - Road Safety 0131 469 3786 lorna.henderson@edinburgh.gov.uk	10 August 2017		Update provided in the Business Bulletin of 10 August 2017 – closed.
17	07.06.16	Review of Scientific Services & Mortuary Services	To agree to accept further reports on the outcome of the financial impact assessment of a Scottish Shared Scientific Service and the outline business case for the shared laboratory and mortuary facility in the Edinburgh BioQuarter.	Executive Director of Place Lead Officer: Robbie Beattie Scientific & Environmental Services Manager 0131 555 7980 robbie.beattie@edinburgh.gov.uk	7 December 2017		
18	07.06.16	George Street Experimental Traffic Regulation Order Concluding Report and Design Principles	To authorise officers to explore the most appropriate procurement options in order to expedite the delivery of the next design steps, securing best value for the Council and ensuring the appropriate design and technical expertise required, to develop the Design Principles into a Stage D design,	Executive Director of Place Lead Officer: Anna Herriman City Centre Programme Manager 0131 469 3853 anna.herriman@edinburgh.gov.uk	17 May 2018		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			that would be brought back to the Committee for approval as a proposed Traffic Regulation Order.				
19	15.03.16	Carbon Literacy Programme for Edinburgh	To agree a further report detailing the key findings of a pilot carbon literacy programme with three city organisations would be presented to the Transport and Environment Committee in Spring 2017.	Chief Executive Lead Officer: Jenny Fausset Senior Corporate Policy Officer 0131 469 3538 jenny.fausset@edinburgh.gov.uk	1 March 2018		
20	15.03.16	Review of School Crossing Patrol Service	To note the intention to present the outcome of the review to this committee at its meeting in October 2016.	Executive Director of Place Lead Officer: Andrew Easson Transport Manager 0131 469 3643 andrew.easson@edinburgh.gov.uk	December 2018		Update report presented to Committee 5 October 2017. Outcome report due by the end of 2018.
21	15.03.16	Saughton Park and Gardens Heritage Lottery Fund Delivery Phase Grant Award	To note that an update report would be submitted to the Committee prior to the start of the Construction Phase.	Executive Director of Place Lead Officer: David Jamieson, Parks and Manager 0131 529 7055 david.jamieson@edinburgh.gov.uk	17 May 2018		
22	25.08.15	Edinburgh Conscientious Objectors	To note the agreement that officers would report on the outcome of discussions with the principal	Executive Director of Place Lead Officer: David Jamieson Parks and Greenspace Manager	1 March 2018		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		Memorial Petition referral from the Petitions Committee	petitioner.	0131 529 7055 david.jamieson@edinburgh.gov.uk			
23	02.06.15	City Centre Public Spaces Manifesto Update	To note that a report on the findings and recommendations of this public consultation and Castle Street trial would be submitted to the Transport and Environment Committee in the Autumn of 2016.	Executive Director of Place Lead Officer: Anna Herriman Partnership & Information Manager 0131 429 3853 anna.herriman@edinburgh.gov.uk	7 December 2017		
24	17.03.15	Travel Discount Cards for Young Carers – Motion by Councillor Hinds	The Acting Director of Services for Communities to explore options with Lothian Buses concerning the purchase of Discount Cards (with 100 journeys) for Young Carers (16-18 years old) and how these could best be distributed to Young Carers.	Executive Director of Place Lead Officer: Michael Thain, Head of Place Development 0131 529 2426 michael.thain@edinburgh.gov.uk	This will now be incorporated into a wider 'carer' agenda and will be reported to Health, Social Care and Housing Committee – closed.		
25	13.01.15	Attitudes to Recycling	To agree for an updated communications and engagement strategy to be brought to Committee in Autumn 2015.	Executive Director of Place Lead Officer: Lesley Sugden Waste Strategy Manager 0141 469 5764 lesley.sugden@edinburgh.gov.uk	This is now reported within the Waste and Cleansing Improvement Plan		Included within the Waste and Cleansing Performance Update reports on the agenda for the 10 August 2017 Committee

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
							meeting – closed.
26	10.08.17	Key Decisions Forward Plan	To agree that the Executive Director of Place would provide a report to the next T+E Committee on improvements to cycling, road safety and tram interface and on the City Centre and Public Realm.	<p>Executive Director of Place Lead Officer: Stacey Monteith-Skelton, Senior Engineer (Road Safety) 0131 469 3558 stacey.monteith-skelton@edinburgh.gov.uk</p> <p>Ewan Kennedy, Senior Manager – Transport Networks 0131 469 3575 ewan.kennedy@edinburgh.gov.uk</p> <p>David Leslie, Chief Planning Officer 0131 529 3948 david.leslie@edinburgh.gov.uk</p>	5 October 2017		<p>Recommended for closure.</p> <p>Central Edinburgh Transformation – Scoping Report is presented as item 7.5 on 5 October 2017.</p>
27	10.08.17	Petitions for Consideration : Lothianburn Park and Ride & Redesign the traffic light priorities at Junction of	1) In respect of Lothianburn Park and Ride Petition, the Executive Director of Place to liaise with Midlothian Council and report to the Committee in two cycles on the issues relating to Park and Ride.	<p>Executive Director of Place Lead Officer: Ewan Kennedy, Senior Manager – Transport Networks 0131 469 3575 ewan.kennedy@edinburgh.gov.uk</p>	7 December 2017		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		Slateford Road and Shandon Place	2) In respect of the Slateford Road and Shandon Place Petition, the Executive Director of Place to liaise with the petitioners and arrange for a site visit to inspect the crossing and report back to the Committee in two cycles.				
28	10.08.17	Waste and Cleansing Service – Performance Update	The Head of Place Management to provide figures to Councillor Booth on the forecast on the volume of non-recyclable waste in tonnes and the funding that the Council had budgeted for landfill and other non-recyclable waste.	Executive Director of Place Lead Officer: Andy Williams, Waste and Cleansing Manager 0131 469 5660 andy.williams@edinburgh.gov.uk	15 September 2017		Briefing will be provided to Councillor Booth by close of play on 15 September 2017.
29	10.08.17	Waste and Cleansing Improvement Plan – Progress Update	The Head of Place Management to provide a briefing session for the members of the Committee on Routesmart Routing Software.	Executive Director of Place Lead Officer: Andy Williams, Waste and Cleansing Manager 0131 469 5660 andy.williams@edinburgh.gov.uk	Mid-October 2017		Briefings will start to be rolled out to members at the same time as live data is available.
30	04.09.17	Edinburgh Tram - York Place to Newhaven Updated	The Executive Director of Place to: <ul style="list-style-type: none"> arrange to meet with Transport Scotland to discuss the Edinburgh Tram Extension project 	Executive Director of Place Lead Officer: Ewan Kennedy, Senior Manager – Transport Networks 0131 469 3575 ewan.kennedy@edinburgh.gov.uk	Late September 2017		Meeting is in the process of being arranged.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		Outline Business Case	<ul style="list-style-type: none"> • arrange an internal meeting with Lothian Buses and elected members of the Transport and Environment Committee to discuss the Edinburgh Tram Extension project • arrange to meet with the Project Team and outside groups to discuss the Edinburgh Tram Extension project. 		<p>TBC</p> <p>October 2017</p>	<p>Meeting is in the process of being arranged.</p> <p>This will be an ongoing engagement exercise with outside groups and is due to commence in October 2017 subject to any Council decision.</p>	